

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Tuesday, October 07, 2024, at 2:00 P.M. at City Hall – Council Chambers.

Present: Commissioners Larson, Martinson, Seliski, Summerville (phone), and Karlgaard

Absent:

Others Present: Director of Public Services Crocker and Finance Officer Isaac Jordahl

Approval of Agenda

Commissioner Larson made the motion and was seconded by Commissioner Karlgaard and carried unanimously.

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from Sept. 16th, 2024. The motion was seconded by Commissioner Seliski and carried unanimously.

Utility Management

Bills and Claims

Commissioner Karlgaard offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Seliski and carried unanimously.

| Bills & Claims List 10-07-24 | | |
|------------------------------|--|---------------|
| Utility | | |
| Vendor Name | Payable Description | Total Payable |
| Blazer Express, Inc. | Fuel - Wtr | \$ 220.00 |
| Border States Electric Su | Inventory - Elec | 19.39 |
| Breckenridge Port Author | Oct 2024 Cold Storage Rent - Util | 1,000.00 |
| Breckenridge Public Utilit | Lift Station Electricity | 1,093.19 |
| CarlsonSV | Audit Services | 7,800.00 |
| Core & Main | Water Plant Parts | 1,296.51 |
| Dakota Supply Group | Inventory - Elec | 6,284.96 |
| Disposal Services, Inc. | Sludge Disposal | 3,058.33 |
| EconoFoods-Breck | TP - Wtr Shop | 28.54 |
| EconoFoods-Wahpeton | UPS - Water Testing | 152.57 |
| Fam City Supply | Cement/Sheeter/Glove - Elec/Acid,Caulk etc - wtr | 377.57 |
| Famers Union Oil Co. | Fuel, Lance, Pipe Strap, Etc - Elec/Fuel,Nitrile etc - v | 1,524.88 |
| Gopher State One-Call | Locates | 120.15 |
| Grainger | Inverter - Wtr/Sewer | 268.91 |
| Hawkins, Inc. | Chemicals/Freight | 2,665.82 |
| Jeff Kugler | Mileage - Samples To UMB In DL | 60.30 |
| Midcontinent Communica | Internet - Util Shop | 113.97 |
| Nielsen Electric | Washer Replacement - Wtr | 949.09 |
| OK Tire Store - Wahpeto | 2014 Ram Repairs - Wtr/Truck Repairs - Elec | 924.48 |
| RMB Environmental Lab | Lagoon Testing | 402.33 |
| Stuart C. Irby Company | Inventory/Rubber Goods Testing - Elec | 482.75 |
| Telcom Construction | Boring | 2,842.00 |
| Todd's Welding Shop | Sluge Truck Repairs - Wtr | 2,443.71 |
| Toshiba America Bus Sol | Newsletter Copies | 100.79 |
| USA BlueBook | Water Plant Repairs - Chlorine | 788.75 |
| Vesco, Inc. | Repairs At Water Plant | 7,524.39 |
| Waste Mgmt Of WI-MN | Garbage Service - PU | 285.70 |
| Wesco Distributing, Inc. | Inventory - Elec | 925.00 |
| Wilkin County GIS | GIS Services | 2,768.00 |
| | | \$ 46,522.08 |
| 601 Elec - | \$18,096.00 | |
| 602 Sewer - | \$4,303.61 | |
| 603 Water - | \$24,122.47 | |
| Total - | \$46,522.08 | |

Crew Updates

Electric:

Public Services Director Crocker presented to the commissioners that the electric crew is working on 11th street taking down copper wire and that there will be outages as a result. The crew is also working on concrete on MN Ave, York Manor, and Katherine Apts.

Water:

Public Services Director Crocker presented to the commissioners that Jeff's crew is working on dam fixes. Commissioner Larson inquired if there are preventative measures for the fixes, Neil is unsure if there are, but this is the first time in 20 years it needed to be fixed. Commissioner Martinson asked if trees can be removed from the area, Public Services Director Crocker said they can't be because they help prevent erosion. Mikayla also passed her CDL.

MRES Meeting Registration

Public Services Director Crocker presented to the commissioners that MRES is putting on a training in Alexandria where they will be talking about the rate increases, Public Services Director Crocker extended the invite to the commissioners to join. Commissioners Karlgaard and Larson elected to attend the event.

Tree Lighting & Holiday Event Partnership With MRES

Public Services Director Crocker presented to the commissioners a co-sponsorship with MRES for the tree lighting and holiday event that the city did last year where MRES matches a \$2,500 donation in exchange for putting an ad in the PU newsletter. Commissioner Karlgaard presented a motion to move forward with the co-sponsorship with \$2,500 coming from Public Utilities to receive the \$2,500 from MRES for the event. The motion was seconded by Commissioner Summerville and carried unanimously.

Adding Garbage Bill to Utility Bills

Public Services Director Crocker presented to the commissioners that a council member brought up putting the garbage bill on the citizen's utility bills. Discussion was had, consensus was that it is not happening.

Other

Finance Officer Isaac Jordahl distributed the 2023 audit report to the commissioners.

Commission Comments

None.

There being no further business Commissioner Seliski presented a motion to adjourn at 2:28pm, the motion was seconded by Commissioner Karlgaard and carried unanimously.