

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Tuesday, September 3, 2024, at 2:00 P.M. at City Hall – Council Chambers.

Present: Commissioners Larson, Martinson, Seliski, Summerville and Karlgaard

Absent: None

Others Present: Director of Public Services Crocker

Approval of Agenda

Commissioner Karlgaard made the motion and was seconded by Commissioner Summerville and carried unanimously.

Approval of Minutes

Commissioner Martinson offered a motion to approve the minutes from Aug. 5th, 2024. The motion was seconded by commissioner Summerville and carried unanimously.

Utility Management

Bills and Claims

Commissioner Karlgaard offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Seliski and carried unanimously.

Bills & Claims List 08-05-24		
Utility		
Vendor Name	Payable Description	Total Payable
Border States Electric Supply	Inventory - Elec	\$ 11,887.64
Breckenridge Port Authority	August 2024 Cold Storage Rent - Util	1,000.00
Breckenridge Public Utilities	Lift Station Electricity	1,204.33
Carus Corporation	Chemicals - WP	6,295.39
Dakota Designs, LLC	Hydro Seeding	660.00
Dakota Supply Group	Inventory - Elec	2,040.57
Disposal Services, Inc.	August Sludge Disposal	3,058.33
Ditch Witch of MN, Inc.	Turbo Tip - Elec	254.15
Ethanol Products, LLC	CO2 - Wtr Plant	5,603.04
Farm City Supply	Cutoffs, Flap Disc, Acid, Rocker, Gloves, Cement, etc	269.00
Hawkins, Inc.	Chemicals - Wtr Plant	3,889.69
Holcim - MWR, Inc.	Black Dirt - Elec	249.73
Locators & Supplies	Locator/Marking Paint - Wtr	1,045.99
MESERB	MESERB Conference Reg - Crocker	175.00

Quill Corporation	Copy Paper - Util	77.98
Red River Grain Company	Lagoon Spray	549.34
RMB Environmental Lab, Inc.	Lagoon Testing - Sewer	224.68
Stuart C. Irby Company	Inventory - Elec	4,416.00
Toshiba America Bus Solutions	Newsletter Color Copies - Util	99.84
Triple S Services	Wtr Plant Mowing	200.00
Uline	Bollard Sleeves - Elec	455.86
Vessco, Inc.	Pumphead - Wtr Plant	612.25
Wesco Distributing, Inc.	Inventory - Elec	477.73

\$ 44,746.54

601 Elec -
\$21,369.48
602 Sewer -
\$2,212.62
603 Water -
\$21,164.44
Total -
\$44,746.54

Crew Updates

Electric: Director Crocker presented to the committee that the Electrical crew is finishing up with the various underground projects including work on Oregon Ave, Minnesota Ave, HWY 75 and New York Ave.

Water: Director Crocker presented to the committee that the Water Crews have finished up with most of the Hydrant flushing and sewer jetting. Just a couple runs remain to be jetted but will want police help for traffic control when jetting at the 4-way stop in Breckenridge. Bacteria samples will be taken and sent in today to RMB Labs. One water operator is still working on improving her CDL behind the wheel skills.

New Hire

Director Crocker informed the Commissioners that Ace Wika has expressed interest in working as an apprentice for the Line Worker Dept. This has had approval from the Personnel Committee and is being recommended by Director Crocker for approval from the Committee. Commissioner Summerville made the motion to hire Ace Wika. The motion was 2nd by Commissioner Karlgaard and passed unanimously.

Financials

Financials reviewed with no formal action taken. Director Crocker advised the Commission that WAPA will have a price increase starting January 1st, 2025. Discussion was had and Director Crocker will have numbers for review for the next meeting on September 16th. It was determined that a rate increase may be necessary.

Other

Director Crocker presented to the committee that there are two opportunities for roundtable discussions with MRES coming up in October.

Commission Comments

No Comments

There being no further business Commissioner Karlgaard presented a motion to adjourn at 2:33pm, the motion was seconded by Commissioner Summerville and carried unanimously.